

# McMillan Bird

## FileMaker Pro – Workshop 2

Duration: 1 day

### Course Aim:

This aim of this course is to cover a mixture of introductory and intermediate topics and is designed to teach new users the basics of creating and managing a FileMaker Pro database and to increase the general knowledge of those users already familiar with FileMaker Pro.

### Learning Outcomes

At the completion of this course participants will be able to:

- Demonstrate an understanding of relational database concepts
- Create a new database
- Set auto-entry and validation options
- Add, edit and delete database records
- Sort information by multiple categories
- Perform simple Find requests
- Perform complex Find requests
- Create screen and report layouts
- Add parts to layouts
- Change the tab order within a layout
- Insert special codes into layout parts

Training